



## Terms & Conditions

### **Free use of boxes offer**

Our '*free use of boxes*' offer includes the use of up to 30 boxes (this is sometimes increased/decreased depending on circumstance, please check your quote for details). If you require use of boxes, please make Willow Removals aware at the time of enquiry. This offer is subject to availability. Boxes will be provided to you no later than five days before your removal date, providing the required deposit has been paid (in the case of cheques, the money needs to have cleared). Any boxes used must be returned in usable condition within 21 days of your move date. Please contact Willow Removals once your boxes are available. The '*free use of boxes*' offer may be withdrawn at any time, without notice.

### **Packing**

If you decide to use our packing service, all your items will be insured in transit subject to our insurance policy. If there is a claim as a result of our insufficient packing, dropped items by us or a driving accident, items will be replaced as close as possible like for like, or in some cases a financial contribution may be made. Claims for 'general wear and tear' such as scuffs, scratches and blemishes will not be accepted and due to the nature of the job, to an extent, should be expected. We advise any valuable, high risk or sentimental items be packed by you and taken separately to the load. Please let us know of any particular items before we start moving your load.

### **Other packing materials**

Willow removals are able to provide other packing materials, which can be purchased for the following amounts:

- Bubble wrap (large 100m roll) - £18
- Tissue paper (500 large sheets) - £20
- Brown packing tape (per roll) - £3

### **Advice on self-packing**

If you decide to pack your own belongings, and something is damaged as a result of unsecured or inadequate or inappropriate packing, Willow Removals will not be liable to replace or repair these items. If you pack your belongings yourself all boxes need to be sealed, taped and reinforced (so as not to break when lifted). If it fits in a box it needs to be boxed. Any item that is deemed too large to pack should be flagged to Willow Removals. We are happy to provide protective wrapping material for these items, at an additional charge. Any item in a chest of draws or bedside cabinet can remain in them as long as it's not valuable or breakable. We ask that clothing is placed in bags, suitcases or boxes. We do come equipped with wardrobe boxes for suits and dresses.

## **Insurance**

We hold valid Public liability insurance with Direct line and also Goods in transit insurance with Royal Sun Alliance. Goods in transit cover is up to £20,000 per van load and covers all general household items. See section '*High value items*' for items which our insurance does not cover.

## **High value items**

As per our insurance policy, there are restrictions on us transporting certain items including high value items. These would include: Precious metals/stones and/or articles made of or containing precious metals and/or stones, Jewellery & watches, processed tobacco, palm-top and similar portable computer equipment, mobile and other portable telephone equipment, vehicles, propelled vehicles and money above £500. These can still be transported but our insurance will not cover if damaged in transit, we advise any items of this nature be taken separately to the load. For any item of worth of £2000 or more, please make us aware as separate cover can be organised.

## **Deposit**

We require a £100 deposit to secure a removals date and time, this can be paid via cash, bank transfer or cleared cheque. The deposit will be deducted from the final payment due. If you cancel within 7 days of your removal date, you will not receive a refund on your deposit.

## **Removal time and date**

We will endeavour to arrive as close to the booked time as possible, but sometimes delays are unavoidable due to traffic or weather conditions. We will however inform you as soon as possible if we are running behind schedule.

## **Payment**

Final payment is to be paid on the day once the removal is complete. We accept cash, bank transfer or cheque. Any additional costs that are incurred on the day (large, additional items not originally quoted for, access issues, additional packing material used and any toll, congestion charge or parking costs) will be invoiced separately after the move is completed.

## **Dismantling & reassembly service**

Beds, wardrobes, sofas and other large items need to be dismantled, where possible, before our arrival. We are happy to dismantle and reassemble your beds and wardrobes for an additional fee. If this service is purchased, your furniture is covered under our insurance, providing it's in good order. If the furniture is not in good order on inspection and dismantling, we will advise you and will not be accountable for any damages previously caused. If any furniture is damaged or broken under our care, we will replace it like for like.

## **Additional costs**

Our quotation is an accurate price based upon the information you provide to us. There will be no extra cost unless items are added to the quotation, such as; packing materials, dismantle service, high value insurance or date change. Dates are strictly a '*first come, first served*' basis, dates cannot be booked unless a deposit is received. Date changes within 7 days of your agreed move date may incur an additional cost. We reserve the right to add additional costs due to unforeseen circumstances, such as waiting for keys, gaining entry to a property, or being given the wrong address details. If we cannot gain access to the property you are moving from or moving to, there may be an additional charge for the time that the Willow Removals team are delayed.

## **Access**

Please inform us of any restrictions in terms of access to your new or old property. This includes parking restrictions, stairs, number of floors, or needing to walk a distance from where we can park to the location of the property. A cost will be added if we are not made aware of any access issues and they come to light once we reach the property. If parking is not available, you are required to contact your local council to arrange an exception or permit. If a permit is not obtained and a fine is given, you will be required to pay this additional charge.

If you had trouble moving an item into your house, we may have trouble moving it out again. Please inform us at the time of quotation of any possible items which may cause us trouble. It is your responsibility to ensure that the items we are moving will also fit into the new premises. We are not insured to remove doors or windows in order to get large items into your new property.

## **Other**

We are not able to remove curtain poles, brackets or nails from walls or disconnect washers, dishwashers or cookers. We are also not able to remove light fittings, we are not electricians. We are not able to go into the loft for insurance purposes so any loft items need to be down from the loft. We are happy to have it handed down, and the same at the new property, to hand it up. This is strictly due to insurance and health & safety purposes. We cannot transport paint, gas or flammable liquids but we will always do our best to make alternative solutions for items which we cannot handle.